



ACP Administrative Record Files (ARF) Checklist

PRIMARY DOCUMENT TITLE:

METALLURGICAL LABORATORY HAZARDOUS WASTE MANAGEMENT FACILITY (HWMF) POST CLOSURE FIELD INSPECTION CHECKLIST

PRIMARY DOCUMENT NUMBER WITH REVISION NUMBER:

ER-IDS-019-020 REVISION 6

SRS INDEX NUMBER(S):

15

SUPPORTING DOCUMENT TITLE, DOCUMENT NUMBER AND REVISION NUMBER:

N/A

EC LEAD NAME:

N/A

SITE ADDRESS:

N/A

PHONE NUMBER:

N/A

DATE:

N/A

TEAM LEAD NAME:

Donald Anthony Sahn

SITE ADDRESS:

704-25G

PHONE NUMBER:

(803) 952-4145

DATE:

2/21/2024

Complete this Checklist and obtain Document Control's Initials/Date when submitting documents for distribution and submittal to the ARF

Is this for Public Comment/Notice? YES NO

I. Items listed below are required by ARF for the entry of Documents and Distribution:

Reminder: EC's submitting documents with appendices, etc. on CD's, are required to provide a HARD COPY for the ARF, per Site Procedure.	ACP EC		ACP RM/DC	
	Initials:	Date:	Initials:	Date:
Signed DOE Submittal letter to regulators with bc:list and/or additional distribution	N/A			
Document Review Sheet (Project Team and/or DOE Approval)	N/A			
Site Coordination Sheet	N/A			
OSR 14-357 Request for Information Review and Release	N/A			
OSR 14-393, Regulatory Document Preparation Summary and Approval	N/A			
One copy of the Primary Document	DAS	2/21/2024		
One copy of the Supporting Document	N/A			

II. The following are required for completion of the ARF File:

One Electronic Word Version of Document (DataDisk Number or CD acceptable)	n/a			
Certification Page for Revision 1 or higher of primary documents	n/a			
Reference Documents with off-site release for primary documents	n/a			

Comments, Additional Instructions, Additional Index Numbers, etc.

Please send copy to Thelesia Oliver.

**ENVIRONMENTAL COMPLIANCE & AREA COMPLETION PROJECTS (EC&ACP) STANDARD
OPERATING PROCEDURES, VOL. I**

Manual: C3
 Procedure: ER-IDS-019-020
 Revision: 6
 Effective Date: 11/23/2020
 Type-Class: Checklist
 Page: 1 of 4

**METALLURGICAL LABORATORY HAZARDOUS WASTE MANAGEMENT FACILITY (HWMF) POST
CLOSURE FIELD INSPECTION CHECKLIST**

WORKING COPY

This document is a Working Copy. Prior to start of work, verify this is the latest revision per the Procedure Index.

Douglas E. Barron

 Verified By

02/13/2024

 Date

CAUTION

The Inspector will IMMEDIATELY notify the Post-Closure Manager and Environmental Compliance Authority if there has been a breach or compromise of the institutional controls of this waste unit. This notification will be in accordance with Savannah River Site post-closure inspection procedures.

NOTE

1. Manual C3, Volume 1, Procedure ER-SOP-019, Waste Unit and IOU Inspection and Maintenance, will be referred to for inspection details.
2. Monitoring wells associated with this waste unit are maintained in accordance with EC&ACP monitoring well procedures located at ACP Homepage.
3. Steps in this checklist may be completed concurrently or in any order.

SCHEDULED

UNSCHEDULED

A = Satisfactory X = Unsatisfactory (Explanation required)		A or X	Observation/Corrective Action Taken
1.	VERIFY roads to waste unit are accessible.	A	
2.	VERIFY signs on the fence are in acceptable condition and are legible from a distance of 25 feet. Signs must include "Danger Unauthorized Personnel Keep Out" and include Post Closure Manager and Savannah River Site Operations Center contact information.	A	

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SCHEDULED UNSCHEDULED


A X	= Satisfactory = Unsatisfactory (Explanation required)	A or X	Observation/Corrective Action Taken
3.	VERIFY fence is in good condition (e.g., shows no signs of serious wear, no vegetative growth) and unattended gates are locked.	A	
4.	CHECK the soil cover and side slopes for signs of erosion, depression (subsidence) and evidence of burrowing animals.	A	
5.	CHECK the integrity of drainage ditches for the presence of excessive erosion, sediment buildup, and any debris restricting water flow.	A	
6.	VERIFY that no woody vegetation is growing on the soil cover, AND REMOVE OR IDENTIFY as needed.	A	
7.	VISUALLY CHECK vegetative cover for grass density with no bare spots more than 3 feet by 3 feet in area. The height of the vegetation should not impair visual inspection of the soil cover. This will be determined by the Inspector.	A	
8.	VISUALLY PERFORM a condition check of the survey benchmarks for damage and visibility.	A	
9.	VERIFY annual topographic/subsidence survey has been performed by end of June for current year, AND VERIFY copies of survey results are in EC&ACP Document Control Center.	A	Completed 05/02/2023 SRNS-J2000-2023-00438


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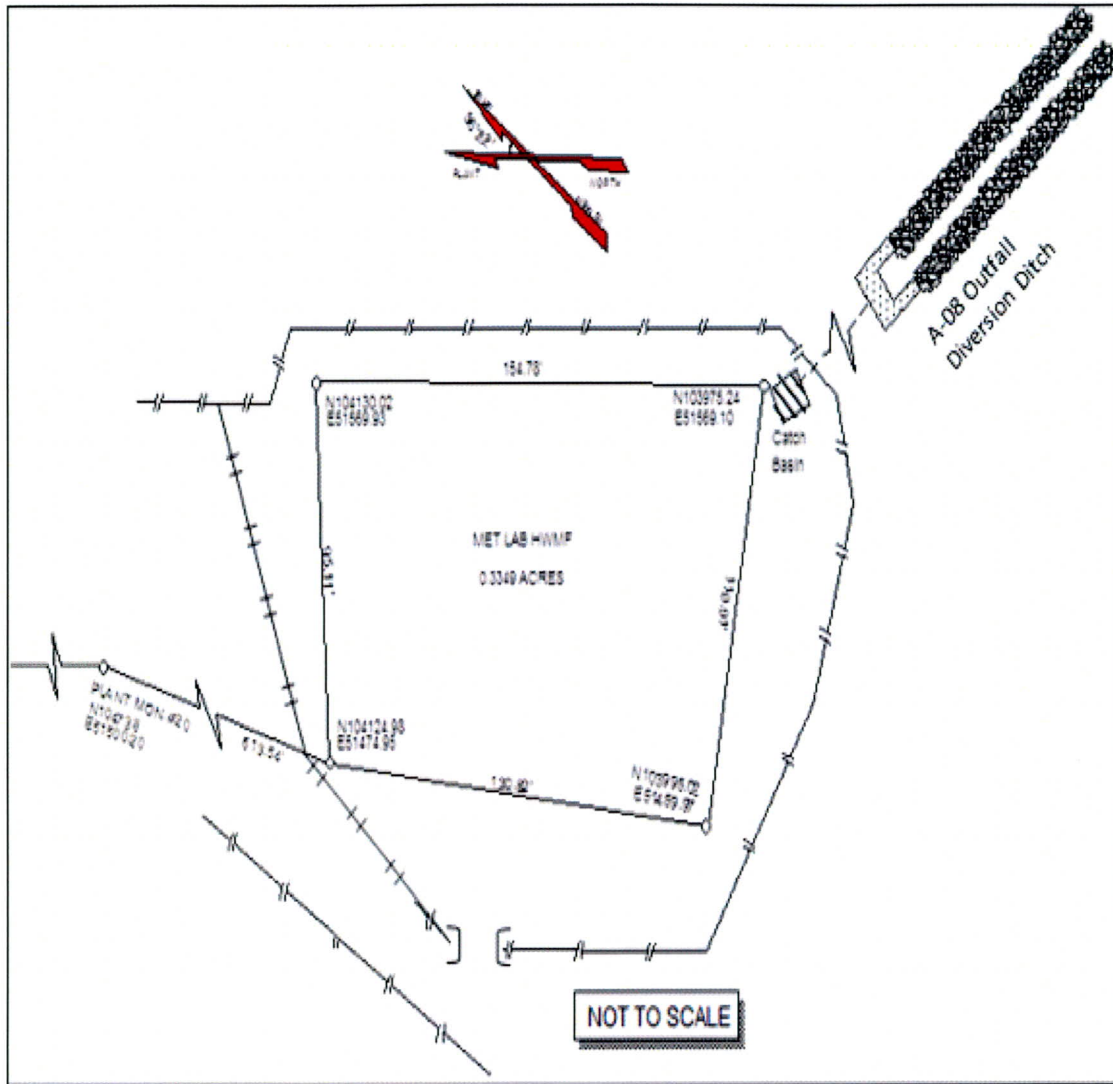
SCHEDULED UNSCHEDULED

A = Satisfactory X = Unsatisfactory (Explanation required)		A or X	Observation/Corrective Action Taken
10.	INSPECT A-08 Outfall Diversion Ditch for the presence of erosion and debris restricting water flow.	A	
11.	Other None	A	

Inspected By		
Eric Barron (Print Name)	 (Signature)	02/13/2024 (Date)

Reviewed By Post-Closure Manager		
Brian Hanshew (Print Name)	 (Signature)	2/21/2024 (Date)

Map of Metallurgical Laboratory HWMF



NOTES: None
